

**Department of Student Activities**  
**Leadership & Organizational Development**  
**Four Arrows Student Facilitator**

*Average 5-15 Hours per Week @ \$17.09 per hour – All trainings are fully paid and required by all staff.*

The Four Arrows Challenge Course Program is all about Teambuilding, Group Development, and Experiential Learning! We facilitate teambuilding sessions for groups of students at Ellington Cottage (our Challenge Course site at the Depot Campus), as well as mobile teambuilding programs at various locations around campus. Four Arrows Student Facilitators support the program by planning and executing teambuilding programs, working on marketing and maintenance projects, completing mandatory trainings, and attending promotional events.

More information can be found at our website: [www.fourarrows.uconn.edu](http://www.fourarrows.uconn.edu).

**General Training and Facilitation:**

- Assist in the planning and facilitation of all experiential programs associated with Four Arrows.
  - All Student Facilitators must be available to facilitate on a regular basis, especially on weekends.
- Attend and complete all staff training sessions.
  - Training includes: Staff expectations, background on experiential programming, general facilitation training, setup and safe operation of challenge course elements, and belaying/safety systems management.
- Keep up to date with and adhere to all operating, safety, and risk management protocols, policies and procedures covered in training.
- More info about what is a Ropes Course - <https://fourarrows.uconn.edu/about-the-course/>

**Administration and Maintenance:**

- Assist in all day-of-program tasks at Four Arrows (Setup, Cleaning, Etc.).
- Attend and contribute to all weekly staff meetings and manager check-in meetings.
- Hold regularly scheduled weekly office hours to work on projects and prepare upcoming programs.
- Facilitate reservations of Ellington Cottage, including early arrival, setup support, customer service, break down/clean up.
- Develop marketing materials to promote the Four Arrows program to UConn students, staff, and the general public.
- Assist in the completion of special projects, including special event preparation and execution, outreach presentations, assessment projects, or other duties/projects as needed.

**Minimum Qualifications:**

- Full-time student at the UConn Storrs campus in good academic standing.
- Strong Communication skills, both written and verbal – Student facilitators are expected to be comfortable with public speaking in front of large groups, as well as prompt communications with supervisors via Phone, Text, Teams, Discord.
- Attend and complete Annual Challenge Course Training from August 12-16.
  - Requires early return to campus on Aug 11. Housing and meal costs are covered until semester begins.
- Attend and complete all mandatory in-service trainings throughout the Fall and Spring semesters.
- Be willing to get trained and certified in First Aid, CPR, and AED if not already certified.
- **Ability and willingness to regularly work weekends.**
- Ability to plan and keep a personal schedule, and to promptly notify supervisors of any personal schedule complications.
- Capacity to balance personal academic work with Four Arrows meetings, projects, and program facilitations.
- Ability to work among a diverse staff, and to facilitate for diverse groups of participants.
- Ability to complete tasks with high quality results and minimal supervision.
- Demonstrated ability to provide quality customer service and exercise sound judgment as a student leader.
- Proficiencies with computer programs (Outlook, OneDrive, Teams) and social media apps (Instagram, Discord).

**Preferred Qualifications:**

- Previous experience as a summer camp staff member, teacher's assistant, youth leader, or other related role.
- Previous work experience in any service industry position.
- Familiarity with "Adventure Education", "Outdoor Education", or "Experiential Learning".
- Experience with high ropes, rock climbing, or sailing that enforces knot-tying and risk management skills.

To apply for this position, please go to UConn Student Employment JobX website  
search for "Student Recreation/Athletic Instruction Specialist – 3450ST" and apply by **Monday, July 15, 2024!**